



NOW HIRING

Staff-Pharmacist

ABOUT US:

Founded in 2011, Circle Care Center (CCC) is Connecticut's largest independent provider of stigma-free sexual health and LGBTQ+-affirming medical services. CCC now serves more than 3000 patients annually across its two clinical locations in Norwalk and Glastonbury and operates an in-house pharmacy at its Norwalk location. Circle Care Center's mission is to provide the highest quality medical care to its patients in Connecticut, specializing in primary care for people living with HIV and the LGBTQI+ community, as well as HIV prevention (PrEP & PEP), Hepatitis C, and STI testing and treatment, Gender-Affirming Care, and Behavioral Health Services.

Summary:

Provides empathetic pharmacy services to patients regarding the effective use of medications and awareness of drug interactions. Ensures prescribed medications are reviewed, dispensed, and verified accurately in accordance with regulatory guidelines and company policies and procedures. Maintain efficient pharmacy workflow, manage inventory, and enhance patient experience.

Requirements

- a. Responsible for all activities related to dispensing medications.
 - i. Provide guidance for clinical operations and oversight of clinical decision-making.
 - ii. Ensure appropriate record keeping for each prescription filled for pharmacy files, for control files on narcotics, poisons, habit-forming drugs, or for billing records.
 - iii. Maintains strict control over the distribution and usage of government-controlled products such as narcotics and barbiturates.
 - iv. Ensure inventory control of pharmacy stock
 - v. Ensure semiannual physical inventory processes are completed.
 - vi. Oversee the implementation and documentation of drug recalls.
 - vii. Keeps knowledge of pharmacy systems up to date.

- b. Responsible for quality and performance improvement
 - i. Participate in all continuing quality improvement activities.
 - ii. Work collaboratively with administrators, physicians, and nursing staff to provide quality care.
 - iii. Ensure adherence to State and Federal laws and regulations.
 - iv. Ensure that billing & remittance documents and inventory control records are completed and accurate.
 - v. Ensure strict compliance with all standardized professional policies and procedures
 - vi. Collaborate with clinical and pharmacy staff on Patient Management Program and URAC-related activities.
 - vii. Provides clinical & operational aspects for the HIV/AIDs and Hepatitis C programs



- c. Facilitate timely and accurate delivery of services to clients.
 - i. Engage patients by greeting them and assisting with products and services.
 - ii. Resolves patient issues quickly and answers questions to create a positive experience.
 - iii. Counsel's patients.

Qualifications and Licenses

- i. Licensed pharmacist requires graduating from a college of pharmacy accredited by the Accreditation Council on Pharmaceutical Education (ACPE), such as a Doctor of Pharmacy Program (Pharm.D.) and passing the North American Pharmacist Licensure Exam, or NAPLEX.
- ii. Must hold a current unrestricted pharmacist license in Connecticut
- iii. One to three years' experience working in a retail pharmacy setting in an outpatient clinic pharmacy services or retail pharmacy.
- iv. Current and Bi-Annual certification of Basic Life Support/AED
- v. Must be detail-oriented and possess good people skills.
- vi. Must possess both written and verbal communication skills in order to interact with patients and clinic staff.

Work Conditions

Constant standing or walking is required. Manual dexterity is required for sustained periods.

Compensation

Circle Care Center provides generous and fair compensation to its employees based on a fair-market-value analysis. Compensation for this position may range between \$130,000 - \$145,000, depending on credentials and experience. Benefits include, but are not limited to, medical, dental, vision, short and long-term disability, life insurance, FSA, and 403B retirement savings.

To apply, please submit your resume and cover letter to the organization's Pharmacy Director at rmhatre@circlecare.org

Circle Care Center provides merit-based equal employment opportunities to all qualified individuals without regard to membership in any protected class in accordance with applicable federal, state, and local laws.